



# K-12 Application

2024-2025 School Year

Please return this form along with the non-refundable application fee to the school office to start the process for enrollment. If accepted for enrollment, your application fee will apply towards your \$200 registration/enrollment fee. Thank you! **Non-refundable Family Application Fee: \$100**

### Family Contact Information

**Parent(s) Names** \_\_\_\_\_ **Date** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**Street/Postal Address** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_

**Child(ren) to consider for enrollment for the 2024-2025 school year.**

**Student** \_\_\_\_\_ **Birthdate** \_\_\_\_\_ **Grade** \_\_\_\_\_

**Church attended (if any):** \_\_\_\_\_

**Pastor name:** \_\_\_\_\_

As part of the pre-enrollment process, we will be requesting records/information from any previous school(s)/organizations attended. Please see the attached records release form and complete one form for each school/organization necessary.

Types of records that will be requested by Christian Life Academy:

- academic records
- IEP/504 records (or any records pertaining to special education)
- any records relating to emotional, behavioral, or mental health
- birth certificate
- immunization records
- standardized test scores

**Additional information needed for enrollment consideration:**

- ALL students preK-12th grade: Any documentation/disclosure of social, emotional, or mental health concerns prior to application
- Recommendation forms (may sub out for additional teacher or a community leader recommendation if applicant does not attend church)
  - K-4: church/pastor and others upon request
  - Middle school: church/pastor plus 1 teacher and 1 youth pastor
  - High School: church/pastor plus 2 teacher and 1 youth pastor
- Placement test (required at CLA’s discretion based on review of your student’s academic records)
  - K-4th grade
  - 5th-8th grade
  - 9th-12th grade

Once all forms are completed and submitted to the main office, CLA staff will review your application and your student’s records. Depending on the age level of your student, either Mrs. Bowman (K-4th), Mrs. Young (5th-8th grades) or Mrs. Stribling (9th-12th grades) will contact you to set up a meeting to discuss any potential enrollment options or additional requirements. If you have questions during the enrollment process, please feel free to contact one of the following individuals:

- Mr. Horning, principal: [jhorning@clacademy.org](mailto:jhorning@clacademy.org)
- Mrs. Stribling, high school (9-12) coordinator: [astribling@clacademy.org](mailto:astribling@clacademy.org)
- Mrs. Young, middle school (5-8) coordinator: [syoung@clacademy.org](mailto:syoung@clacademy.org)
- Mrs. Bowman, Elementary (K-4) coordinator: [abowman@clacademy.org](mailto:abowman@clacademy.org)

***\*\*\*Please note: failure to disclose any known/documented issues prior to accepted enrollment, such as learning disabilities, IEP’s/504 plans, and/or mental/emotional/behavioral issues, may be grounds for immediate dismissal. .\*\*\****

**Please sign and return this form along with other required documents, releases, etc. to the office to initiate the pre-enrollment process.**

I understand that completion of this application does not guarantee my child’s enrollment at Christian Life Academy. Enrollment at CLA is determined by a number of factors and considerations. While CLA strives to provide the best educational experience possible for all students, there are circumstances/situations in which CLA is unable to provide the academic structures or supports that a student may require, resulting in non-placement.

**Parent signature:** \_\_\_\_\_